



Florida Association of Chamber Professionals

Certified Chamber Program

What is the FACP Certified Chamber Program?



The **Certified Chamber** program promotes public awareness of the intent of the chamber of commerce brand as a non-profit, community development-based business membership organization by providing a peer review process of generally accepted chamber of commerce organizational benchmarks in the areas of:

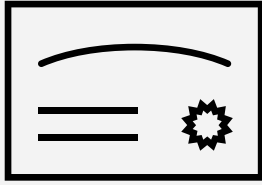
Governance & Legal Documents

Strategic Direction

Financial & Risk Management

Administration & Staffing

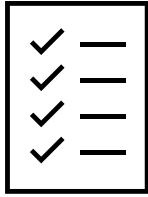
Membership Services



What are the Benefits of Being a Certified or Certified Plus Chamber?

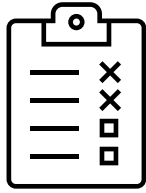


**Kelly Flannery, FCCP, President & CEO,
*South Tampa Chamber of Commerce***



Mandatory Item Checklist

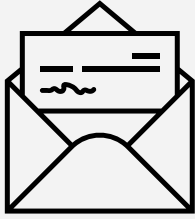
- ✓ Articles of Incorporation
- ✓ Bylaws
- ✓ IRS Letter of Determination
- ✓ Form 990
- ✓ Sample Meeting Agenda/Minutes
- ✓ Annual Budget
- ✓ Financial Review by a third party (CPA) of the prior year financials
- ✓ Fees Submitted
- ✓ FACP Member in Good Standing for a Minimum of One Year
- ✓ Paid Full-Time Executive



Determination of Certification

- The program is based on a point system of 0-3 points per item with a panel of at least three judges independently reviewing and scoring each application.
 - 0=Doesn't participate; 1=Needs improvement; 2= Meets expectations; 3=Exceeds expectations
- Any chamber that is accredited through the US Chamber of Commerce is exempt from all application requirements with proof of Accreditation.
- A minimum of 78 points must be achieved. A chamber achieving greater than 86 points is a Certified Plus chamber, denoting it as an organization with sound business practices and a true leader among chambers in our state.
- The certification is valid for five years.

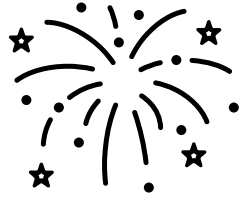




How Does Our Chamber Apply?

- The application can be downloaded from the **Member Center** on the FACP website at www.facponline.com.
- The deadline to submit applications is **June 15**.
- Application fee is \$300.
- Completed application can be submitted via Dropbox, Google Drive or any electronic method.

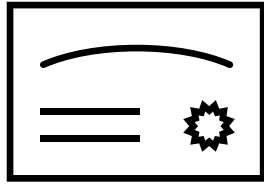




When Can We Celebrate?

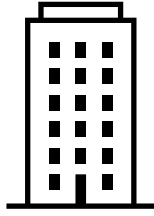
- Certification plaques are awarded at the FACP Annual Conference each year.
- Certified Chambers are listed on the FACP website





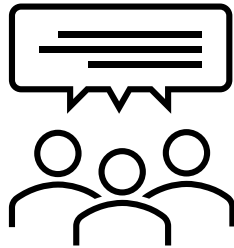
What Chambers Currently Have the Designation?

- Bay County Chamber of Commerce
- Charlotte County Chamber of Commerce
- Daytona Regional Chamber of Commerce
- Greater Gainesville Chamber of Commerce
- Jackson County Chamber of Commerce
- Lakeland Chamber of Commerce
- Manatee Chamber of Commerce
- Melbourne Regional Chamber of Commerce of East Central Florida
- Miramar-Pembroke Pines Regional Chamber of Commerce
- Ocala Metro Chamber & Economic Partnership
- Ormond Beach Chamber of Commerce
- Palm Beach North Chamber of Commerce
- Putnam County Chamber of Commerce
- Sarasota Chamber of Commerce
- Seminole County Chamber of Commerce
- South Tampa Chamber of Commerce
- The Osceola Chamber
- West Orange Chamber of Commerce
- Winter Haven Chamber of Commerce



Will Your Chamber Be Added to the List in 2025?

We Hope So!



So ... What Questions Can We Answer?